



Australian Alumni COVID Recovery Grants 2021
Australian High Commission Mauritius

Australian Alumni COVID Recovery Grants Program 2021

Invitation to Submit an Application

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Section 1: Eligibility

Instructions for Applicants:

The Australian High Commission is seeking grant applications for the Australian Alumni COVID Recovery Grants Program in Mauritius. Please read the Guidelines to ensure you are eligible.

1.1 Australian Alumni COVID Recovery Grants - Purpose

The purpose of the grants program is to support Mauritian alumni of Australian institutions to contribute to Mauritius' development and recovery from COVID impacts.

1.2 Eligible sectors

Projects may be in any field that supports COVID recovery. Preference will be given to projects that address climate change, blue economy, agriculture, or gender.

1.3 Eligible applicants

Mauritian nationals who have graduated from a recognised Australia tertiary institution, including:

- Recipients of Australian Government scholarships
- Private fee-paying students
- Recipients of Australia Awards Fellowships and Short Courses Awards
- Individual alumni
- Groups led by alumni (the group may include non-alumni members)
- Organisations involving alumni.

Applicants **must** provide a copy of their testimonial, statement of graduation or other documentary evidence to prove their eligibility.

1.4 Grant amount and timelines

Up to a maximum of AUD9,000, to be implemented within 1 year (22 May 2021-22 May 2022). A mid-term report is due in September 2021 and full acquittal by September 2022.

1.5 Eligible Activities

- -Training, workshops, seminars
- -Capacity building, mentoring or coaching
- -Academic Research, R&D and innovation
- -Knowledge or technology transfer
- -Networking programs
- -Public awareness campaigns
- -Organisational strengthening
- - Community development activities

1.6 Ineligible activities and expenditure

- Any personal items not relevant to the implementation of the grant activity;
- Fixed assets or property;
- Salaries and standard operating costs;
- Activities for which the expense has already been incurred;
- Activities which discriminate against any group, or which promote a particular political or religious viewpoint.

Section 2: Deadlines

Applications open on **1 April 2021**, and close at 5.00pm (Mauritian time) on **17 April 2021**. Late applications will not be accepted.

Applications may be deemed ineligible if they are incomplete, do not include the requested documentation, or do not address the selection criteria.

Applicants with disabilities are encouraged to inform the High Commission should special assistance be required.

Table 1: Invitation Details	
Name of Program:	Australian Alumni COVID Recovery Grants Program
Closing Time:	5.00pm (local time, Mauritius), 17 April 2021
DFAT Contact Person:	Alumni.PortLouis@dfat.gov.au
Method of Submission:	Electronically to the following email address: Alumni.PortLouis@dfat.gov.au

Section 3: Application Form

Instructions for Applicants:

Applicant **must** complete Sections 3.1 to 3.6 of this form.

Section 3.1: Applicant Details

Table 2: Applicant details	
Name of Applicant	
Type of Alumnus	<p>Applicant (lead) is alumnus of:</p> <ul style="list-style-type: none"> • Australia Awards scholarship (Short Course or Masters); • Other Australian Gov. scholarship; • Australian Uni. Scholarship • Self-funded studies; or, • Other (please provide details)
Education – please attach evidence of your studies at an Australian institution	<p>Provide details of your education:</p> <ul style="list-style-type: none"> • Australian university or institution • Professional/Technical • Certificate • Diploma • Degree • Masters • PhD
Name of main contact person (including title ie Mr/Mrs/Dr etc)	
Physical address (including city, postcode, country)	
Work phone number	
Mobile phone number	
Email address	
<p>Have you previously received funding from the Australian Government? If yes, please give details:</p> <p>Name of Activity; Funding Period; Funding Amount.</p>	

Section 3.2: Proposal Summary

Table 3: Proposal Summary	
Proposal Title/Program Name	
Geographical Location	
Project Start Date	
Project End Date	
Development issues this project aims to address	
Total Funds requested from Australia	AUD
Your contribution	
Have you sought funding for this project from any other source? If yes, give details.	
Total Project Cost	AUD

Section 3.3: Detailed Project Proposal

Table 4: Detailed Project Proposal – Maximum 2 pages in total	
1. Brief Background to the Situation [one paragraph]	
<i>Outline the relevant background to the project – why is it needed?</i>	
2. Brief Background to Applicant [one paragraph]	
<i>Provide a brief introduction to the Applicant and their role in the program.</i>	
3. Project Activity Description [Maximum one page]	
<i>Outline the planned activities and schedule of the project, identify how you will work with any implementing partners. Describe what, if any, publicity will be used.</i>	

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4. Direct and Indirect Beneficiaries [Maximum one paragraph]

Provide numbers of men, women, boys and girls who will directly and indirectly benefit from the program. Assess who the program will benefit.

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Section 3.5: Referee Information

Applicants **must** attach contact details (phone and email) of two external referees.

Table 6: Referee details		
Name of Referee	Position and Institution	Phone and Email

Applicants **must** ensure that their nominated referees:

- a) are not employees of the same organisation, or the holder of a current executive office (or similar position) within the same organisation, or have a business association with the organisation or a subsidiary organisation of the organisation;
- b) nor their immediate family members, have no direct financial interest in this activity;
- c) are not current or Former Australian High Commission Employees;
- d) are available to be contacted in the 3 week period after the closing time; and
- e) are able to provide comments in English.

'Former Australian High Commission Employee' means a person who was previously employed by the High Commission, whose employment ceased within the last nine (9) months and who was substantially involved in the design, preparation, appraisal, review, and or daily management of the program with which this grant program is associated.

Section 3.6: Applicant’s Certification

Applicant’s Certification
<ul style="list-style-type: none"> I have read the information provided in the Australian Alumni COVID Recovery Grants Program Guidelines.
<ul style="list-style-type: none"> The statements in this proposal are true to the best of my knowledge
<ul style="list-style-type: none"> I acknowledge that if I am found to have made false or misleading material claims or statements in this proposal or in this certification, the Australian High Commission will reject at any time any proposal lodged by me.
<ul style="list-style-type: none"> I acknowledge that this proposal will be assessed on its merits, and compared to other proposals, and that it may not be funded, or it may not be funded at the amount requested.
<ul style="list-style-type: none"> I warrant that I will use my best endeavours to ensure that all personnel involved in the Activity are of good fame and character.
<ul style="list-style-type: none"> I warrant that I will use my best endeavours to ensure: <ol style="list-style-type: none"> (a) that individuals or organisations involved in implementing the Activity are in no way linked, directly or indirectly, to organisations and individuals associated with terrorism; and (b) that the Grant is not used in any way to provide direct or indirect support or resources to organisations and individuals associated with terrorism.
<ul style="list-style-type: none"> I warrant that neither I or any organisations that are working on this project are not : <ol style="list-style-type: none"> (a) listed on a World Bank List or a list maintained by any other donor of development funding; (b) subject to any proceedings or informal processes which could lead to listing on a World Bank List or a list maintained by any other donor of development funding; (c) the subject of an investigation by the World Bank or any other donor of development funding. <p>"World Bank List" means a list of organisations maintained by the World Bank in its "Listing of Ineligible Firms" or "Listings of Firms, Letters of Reprimand" posted at: http://web.worldbank.org/external/default/main?contentMDK=64069844&menuPK=116730&pagePK=64148989&piPK=64148984&querycontentMDK=64069700&theSitePK=84266</p>
<ul style="list-style-type: none"> I warrant that I will have regard to the Australian Government guidance "Safeguarding your organisation against terrorism financing: a guidance for non-profit organisations".
<ul style="list-style-type: none"> I warrant that neither I nor any persons or organisations involved in this project have been convicted of an offence of, or relating to fraud or corruption, including bribery of a public official, nor are they subject to any proceedings which could lead to such a conviction.

<ul style="list-style-type: none"> • I undertake that I will not permit any persons involved in this project to work with children if they pose an unacceptable risk to children’s safety or well-being. Refer to the Australian Department of Foreign Affairs & Trade (DFATs) Child Protection Policy.
<ul style="list-style-type: none"> • I warrant that none of the people who are involved in the Activity have been convicted of a criminal offence relating to child abuse, nor are they subject to any proceedings which could lead to such a conviction.
<ul style="list-style-type: none"> • I warrant that I have not received grant funding for this Activity from another source other than that declared in Section 3.2 of this proposal.
<ul style="list-style-type: none"> • I warrant that this proposal has not been prepared with the assistance of any current High Commission employees or Former High Commission Employees or with improperly obtained information.
Signature:
Name in Full:
Position in Organisation:
Date:

Section 3.7: Selection Criteria

All applications will be assessed against the following criteria.

Criteria	Weighting A	Assessment Question
1. Development Need	20%	Does the project address a priority development need recognised by the Mauritian Government?
2. Links with Australia	20%	Does the project involve Australians? Does it strengthen links between Australian and Mauritian organisations?
3. Project Design	10%	Will proposed activities result in the expected outcomes? Are they sufficient? Is the approach or thinking innovative?
4. Value for Money	10%	Will other Mauritian or Australian organisations contribute financially to the cost of the project?
5. Social Inclusion	10%	Will the project benefit people who belong to marginalised or disadvantaged communities?
6. Sustainability	10%	Will beneficiaries continue to experience expected results after the project ends? Will the project strengthen organisations to ensure that results are sustained?
7. Scale Up	5%	Could the project be replicated in other communities or organisations? Would more people benefit if the project was expanded or delivered again with a follow-on grant?
8. Risk Management	5%	Is the assessment of the risks to project success comprehensive and realistic? Will the proposed responses to the risks reduce the likelihood of the risk occurring?
9. Communications	5%	Will other Australian alumni see the project story as being interesting? Does it have value as a communications piece to the High Commission and the Australian Department of Foreign Affairs & Trade (DFAT) communications personnel?
Total Score	100%	

Section 4: Terms and Conditions

Section 4.1: Expenditure and Reporting

- 4.1.1 The grant must be used between 22 May 2021 – 22 May 2022.
- 4.1.2 A mid-term report is due by September 2021, and full acquittal by September 2022.
- 4.1.3 The High Commission reserves right to terminate the grant if the grantee fails to comply with the grant agreement or guidelines.
- 4.1.4 All funding must be acknowledged using the High Commission's logo. Grantees must seek the High Commission's guidance prior to publications or public presentations.

Section 4.2: Lodgement of Proposals

- 4.2.1 Proposals *must* be lodged in accordance with the procedures set out in Section 2 to this Invitation and prior to the closing time specified in Section 2 of this Invitation.
- 4.2.2 Subject to Clause 4.3 (Late Submissions) below, the High Commission will reject any proposal that is not submitted in accordance with Section 2.
- 4.2.3 Applicants must include all information required in this Invitation in their proposal.
- 4.2.4 The proposal and any additional documents must be in English.
- 4.2.5 A person or persons with authority to lodge the proposal on behalf of the applicant must complete, sign and submit the Applicant's Certification. For consortia, a Certification must be completed and signed for each partner in the consortium. DFAT may reject an applicant's proposal if it does not submit the Applicant's Certification(s).

Section 4.3: Enquiries

- 4.3.1 Any enquiries *must* be submitted in writing to the High Commission's Contact Person in Section 2 not later than Saturday 10 April 2021, 5.00pm.
- 4.3.2 The High Commission will respond to enquiries no later than 10 April 2021, 5.00pm.

Section 4.4: Late Submissions

- 4.4.1 Proposals that are submitted after the Closing Time will not be evaluated.
- 4.4.2 The High Commission's judgement on the time a proposal was submitted will be final.

Section 4.5: Non-Conforming Proposal

- 4.5.1 Subject to Clause 4.3 (Late submissions), proposals will be regarded as non-conforming if they fail to conform with one or more of the requirements of this Invitation.
- 4.5.2 The High Commission may seek clarification of non-conforming proposals.
- 4.5.3 Subject to Clause 4.3 (Late submissions), the High Commission may, at its absolute discretion, assess or exclude from evaluation any non-conforming proposal